



MASTER FILE

DEPARTMENT OF THE NAVY
NAVAL AMPHIBIOUS BASE LITTLE CREEK
2600 TARAWA COURT SUITE 100
NORFOLK VIRGINIA 23521-3229

NAVPHIBASELCREEKINST 11106.9E

NO 1 MWR
04 OCT 1999

NAVPHIBASELCREEK INSTRUCTION 11106.9E

Subj: RULES AND REGULATIONS OF LAKE BRADFORD RENTAL CENTER


Ref: (a) BUPERSINST 1710.11B
(b) NAVSO P-3520
(c) NAVPHIBASELCREEKINST 1700.23A

Encl: (1) Rules and Regulations of NAVPHIBASE LCREEK Lake
Bradford Rental Center

1. Purpose. To promulgate the rules and regulations for Naval Amphibious Base Little Creek (NAVPHIBASE LCREEK) Lake Bradford Rental Center. Changes to this instruction constitute a major revision; therefore, additions, deletions, or changes are not individually marked.

2. Cancellation. NAVPHIBASELCREEKINST 11106.9D is hereby cancelled.

3. Background. The NAVPHIBASE LCREEK Lake Bradford Rental Center is under the organizational and administrative control of the Storefront Morale, Welfare, and Recreation (MWR) Director. It shall be operated in accordance with references (a) through (c). General rules and regulations are contained in enclosure (1).


W. C. WRIGHT, Sr.

Distribution:

NAVPHIBASELCREEK/REGPUBSAFETYINST 5216.2P
List IA, IB (1, 1A, 2, 2A, 3, 3A, only), IC, ID - Case A
List II
List III
MWR Department (50 copies)

Stocked by:

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Naval Amphibious Base Little Creek
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MASTER FILE

RULES AND REGULATIONS OF NAVPHIBASE LCREEK
LAKE BRADFORD RENTAL CENTER

1. Mission. The NAVPHIBASE LCREEK Lake Bradford Rental Center is operated for the purpose of providing leisure time activities which will effectively contribute to the mental and physical well-being of military personnel and their family members.

2. Location. The NAVPHIBASE LCREEK Lake Bradford Rental Center is located on the corner of 10th and "D" Streets in Buildings 3021 and 3022.

3. Authorized Patrons

a. All military personnel on active duty, retired, reserves, their family members, and Appropriated and Nonappropriated employees are authorized patrons.

b. Dependents (18 years of age or older) may be issued equipment with written consent from their sponsor. This consent must be verified either in person or by telephone prior to the issuance of equipment.

4. Operating Season

Summer Season		Winter Season	
Apr 1 - Sep 30		Oct 1 - Mar 31	
Monday	0700-1600	Monday - Friday	0800-1600
Tuesday - Friday	0800-1600	Saturday, Sunday	Closed
Saturday	0800-1200	& Holidays	Closed
Sunday	Closed		
Holidays	Closed		

5. Reservation and Issuing Procedures

a. Campers

(1) Reservations may be made at the Lake Bradford Rental Center Manager's Office (building 3022) up to 30 days in advance of the desired date.

(2) All equipment shall be inspected by the patron and a representative of the Lake Bradford Rental Center before issue.

(3) All equipment shall be inspected upon return by the patron and a representative of the Lake Bradford Rental Center. Patrons will be charged for damages resulting from other than normal use.

(4) All reserved campers and equipment must be picked up prior to 1530 of the day requested or the reservation will be considered cancelled.

b. Boats and Motors

(1) Boats and motors can only be reserved for weekend use. Reservations will be made on a first come, first served basis on the Wednesday preceding the weekend concerned. They may also be checked out on a day to day basis.

(2) All boats and motors which have not been reserved on Wednesday shall be issued on a first come, first served basis on Friday morning for weekend use.

(3) All reserved boats and motors must be picked up prior to 1530 of the day requested or the reservation will be considered cancelled.

(4) All boats and motors shall be inspected by the patron and a representative of the Lake Bradford Rental Center before issue.

(5) Flat bottom boats shall not be used in salt water. All boats and motors shall be inspected upon their return and patrons will be charged for any damages resulting from other than normal use.

c. All other Equipment

(1) Reservations are not required or taken for all other equipment at the rental center. All equipment is rented on a first come, first served basis for single day, weekend, or extended use.

(2) All equipment shall be inspected by the patron and a representative of the Lake Bradford Rental Center before issue.

(3) All equipment shall be inspected upon return and patrons will be charged for any damages resulting from other than normal use.

6. Responsibility. Patrons are personally responsible for all boats, motors, campers, and related equipment which they have checked out. MWR assumes no responsibility or liability once items have been removed from the premises. Patrons are responsible for any insurance coverage which may be necessary.

7. Fees and Charges. Minimum fees and charges will be made as may be necessary to support the operation of the Lake Bradford Rental Center. Current fees and charges are as set forth periodically in NAVPHIBASELCREEKNOTE 1710.